

4 EASY WAYS TO REGISTER



By Phone: Call 984-3231 Monday through Friday 8:00am to 5:00pm, Saturday 9:00am to 11:00am and use your credit card.

Acceptable Credit Cards



By Mail: Fill out a registration form and mail with a credit card authorization or a check made out to the University of Hawai'i. (There is a \$25 service fee for returned checks.)



In Person: Visit the front desk at the Lualima Building on UHMC campus during the hours listed above. No cash payments after 4:00pm, nor on Saturdays; check or credit card only.



By Fax: Fill out registration form and fax the completed form with credit card information to 244-9632.

You are registered when we receive your payment.

Refunds: A 100% refund is given when you request to withdraw at least 3 working days prior to the first class meeting. We are unable to issue refunds after that time, due to commitments to trainers. We strongly suggest payment with a credit card, since cash and check refunds may take 4 to 6 weeks to process.

Tuition Assistance: Ask our registrars for information.

VITEC reserves the right to change class locations, schedules, fees and instructors when necessary. *some restrictions apply

PAYMENT	REGISTRATION FORM		
<input type="checkbox"/> Check # Make check payable to: University of Hawai'i Mail to: UHMC - VITEC 310 W. Ka'ahumanu Ave. Kahului, HI 96732 <input type="checkbox"/> <input type="checkbox"/>	Course #	Course Name	Cost
	Tuition Subtotal \$ _____		
	Minus Discount \$ _____		
	Total Included \$ _____		
	Name	DOB	
Card #	Address		
Expiration Date	City	State	Zip Code
Authorized Signature	Phone (Home)	Phone (Work)	
Print Name	E-mail address	Please complete to receive information about our classes via E-mail	

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Expiration Date	City	State	Zip Code
Authorized Signature	Phone (Home)	Phone (Work)	
Print Name	E-mail address	Please complete to receive information about our classes via E-mail	